

PACIFIC UNION CONFERENCE
Adventist-Laymen's Services and Industries
SPECIAL PROJECTS FUNDING
Application Information

1. Name of Organization _____
 Address _____
 Phone _____
 Date of incorporation/opening _____
 Administrative Officer _____
 Year you joined ASI _____
 Why you joined ASI _____

 Signature _____

II. Financial Status

A. Assets: \$ _____
 Market Value: \$ _____
 Current Mortgage: \$ _____

Total budget for the last three years:
 20 _____ \$ _____
 20 _____ \$ _____
 20 _____ \$ _____
 Average salary for employees per month: \$ _____

B. Financial Plan

1. List all donations of \$100 or more for the last three years:

		Source
20	\$ _____	_____
	\$ _____	_____
	\$ _____	_____
20	\$ _____	_____
	\$ _____	_____
	\$ _____	_____
20	\$ _____	_____
	\$ _____	_____
	\$ _____	_____

(Use back of page or separate document if necessary)

2. List outstanding debts of 60 days or more:

		Primary Use
\$ _____		60 days _____
\$ _____		90 days _____
\$ _____		120 days _____
\$ _____		Other _____

B. Financial Plan cont.

3. Budget:

Amount requested from ASI: \$ _____

Total project budget: \$ _____

Funds on hand: _____

Date you expect to begin project 20 _____

Date you expect to finish project 20 _____

III. Give a detailed account of how you intend to use these funds:

IV. Describe your ability to budget your present operation from regular income:

V. If this special project requires more than ASI funding, how do you propose to raise it?

VI. Describe the organization's background (years of operation, sources of income, etc.)

VII. Board of Directors

Name

Business

Name	Business
_____	_____
_____	_____
_____	_____
_____	_____

X. Prospects for future operation and development:

XI. Community:

A. How does the community view your organization?

B. How does the community benefit from your organization?

XI. Attachments:

- A. A complete budget of the project.
- B. The list of governing board members, addresses and occupations.
- C. Copy of the Federal Tax-exemption certificate 501(c)3 or comparable document.
- D. Your most recent financial statement.
- E. Photos of project, i.e. clinic, truck , people, project, schools

BASIC REQUIREMENTS

- 1. You must have been in successful operation for at least one full year.
- 2. You must have a non-profit notification 501(c)3 or comparable document.
- 3. Your employees should be working for sacrificial remuneration.
- 4. The Board of Directors are not primarily family members.
- 5. You may expect a member of the Special Projects Committee to visit you and make a report to the Pacific Union ASI Executive Committee.
- 6. Your application must be in the Pacific Union ASI office by January 30.
 - A. Applications are considered at the Pacific Union ASI Executive Board meeting in January.
 - B. Funding is then made during the year following the next annual Convention.